

Right to Protest

Any prospective or actual bidder, or contractor who believes it has been aggrieved, in solicitation or award of a contract, may submit a protest to the County of Riverside, Director of Purchasing and Fleet Services using the following guidelines:

- The protest shall be submitted in writing within (10) working days after such aggrieved person knows or should have known of the facts giving rise to the dispute.
- The protest must be accompanied by a detailed written statement, indicating the reason for the protest.
- Consistent with the County of Riverside, Protest Procedures, the Director of Purchasing and Fleet Services has the authority to settle and resolve a protest of an aggrieved bidder, or contractor, actual or perspective concerning the solicitation or award of a contract.
- The Director of Purchasing and Fleet Services shall issue a decision, in writing within thirty (30) working days of confirmed receipt of the written dispute. The decision shall state the reason for the action taken. If a contractor wants to elevate the dispute further, the protesting bidder has the right to appeal the decision of the Director of Purchasing and Fleet Services, in writing, to the First 5 Commission. The decision of the First 5 Commission is final.

The right of protest does not prevent First 5 Riverside from proceeding with the award of the contract. The mailing address for submitting all protests is:

County of Riverside
Purchasing and Fleet Services
Attention: Director of Purchasing and Fleet Services
2980 Washington Street
Riverside, CA 92504